

**Secretarial Notes
Eastern Iowa Regional Utility Service Systems Commission**

DATE: Wednesday, June 25, 2025

TIME: 9:01 a.m.

PLACE: Zoom/Phone Meeting

MEMBERS PRESENT:	<input checked="" type="checkbox"/>	Brad Gaul	Cedar County Representative
	<input type="checkbox"/>	Jeff Kaufmann	Cedar County Alternate
	<input type="checkbox"/>	Erin George	Clinton County Representative
	<input type="checkbox"/>	Vacant	Clinton County Alternate
	<input type="checkbox"/>	Shirley Helmricks	Delaware County Representative
	<input checked="" type="checkbox"/>	Michael Corkery	Delaware County Alternate
	<input checked="" type="checkbox"/>	Nin Flagel	Jackson County Representative
	<input checked="" type="checkbox"/>	Elizabeth Townsend	Jackson County Alternate
	<input type="checkbox"/>	Joe Oswald	Jones County Representative
	<input type="checkbox"/>	Jon Zirkelbach	Jones County Alternate

OTHERS PRESENT:

STAFF PRESENT:	<input checked="" type="checkbox"/>	Matt Specht, Director of Comm/Economic Development
	<input checked="" type="checkbox"/>	Mark Jobgen, Project Manager
	<input checked="" type="checkbox"/>	Steve Stoffel, Director of Finance & Administration
	<input checked="" type="checkbox"/>	Rebecca Kennedy, Finance Accountant
	<input checked="" type="checkbox"/>	Amanda Dupont, Grant Specialist/Inspector

Call to Order

Chair Flagel called the meeting to order at 9:01 a.m.

The members of the EIRUSS are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa, and due to the limited agenda for this meeting, relatively short period of time that this meeting is expected to be held, the expense of transporting the Board members in person is impractical. The meeting is being held by internet originating from the ECIA offices in Dubuque. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Action on June 25, 2025 EIRUSS Agenda

Motion by Gaul, second by Corkery to approve the EIRUSS agenda for June 25, 2025. The motion passed unanimously.

Review/Action on Minutes and Secretarial Notes of Wednesday, April 23, 2025 Meetings

Motion by Corkery, second by Gaul to approve the Wednesday, April 23, EIRUSS minutes. The motion passed unanimously.

Center Junction Project

A. Water System

1. Project Status Update

Jobgen reported no significant update; other than they are moving forward with the replacement of meters.

B. Waste Water System

1. Project Status Update

Jobgen reported no update at this time.

Andover Project

A. Project Status Update

Jobgen reported that Paul is now doing the daily meter readings.

Fairview Project

A. Project Status Update

Jobgen reported that the plan is to work with Iowa Rural Water to do some smoke testing for I&I in July.

B. Discussion on Future Status of Lagoon System

As per a previous IDNR project inspection the IDNR identified issues we need to address. The primary issue is that the lagoon still has a bubble. Specht is working with a contractor who says they would be able to come to the site to alleviate the bubble. Specht reported that once the bubble is out, we will need to get the repaired. We will try to stretch the liner and re seal; this is the number one priority. If we are not able to get the bubble out, EIRUSS is looking at grant options to support this project through CDGB. Specht reported that the number 2 priority is the generator. 3E has been out working on the generator. Specht reported that due to the costs projected to fix the generator, he has pushed off repairs until the following Fiscal Year. Specht reported the third priority noted by DNR, is fencing. Specht reported he is working with a contractor to provide fencing. Specht and Jobgen reported that they are working closely with DNR on the plan to work through these top three priorities, in the most cost-effective way.

Leisure Lake Project

A. Project Status Update

Jobgen reported no update at this time.

B. Petition from LLPOA (enc. 3)

Specht shared the letter, stating that his staff has gone through the letter and have answers/response one each point/concern. Specht reported that no residents have reached

out to address any concerned listed, other than the raise in rates. Specht reported that since FY2012, there has been a \$16 increase since the system was established. Specht addressed the monopoly question stating that EIRUSS is not unlike any other service providers. Specht reported that staff have not been made aware of connections to the system that are no longer in service but still being charged. Specht pointed out that the resolution that was passed when the system was installed, states that rates will increase as needed.

Flagel suggested a follow up letter addressing the concerns with friendly reminders. Discussion followed for EIRUSS providing a follow up letter to Jackson County, who will then follow up with the LLPOA. Jobgen reported that he would provide a follow up letter for the Jackson County Supervisors, to attach with a response to the LLPOA.

Droessler Subdivision/Spruce Creek Park

A. Project Status Update

Jobgen reported no update at this time.

Petersburg Project

A. Project Status Update

Jobgen reported that the new shed has been installed. Specht reported that a pump recently went bad and there seems to be an issue with sump pumps, therefore a letter will be drafted and sent out to all residents regarding sump pumps.

Other Business

A. Next meeting: Tentatively September 24, 2025.

Adjournment

Motion by Corkery, seconded by Gaul to adjourn the meeting. The meeting adjourned at 9:36 a.m.

Respectfully submitted,

Steve Stoffel

ECIA Director of Finance and Administration
EIRUSS Board Secretary/Treasurer